

PROCESSING OF SUPPLIERS' PERSONAL DATA  
PURSUANT TO REGULATION (EU) 2016/679 ("GDPR")



**Data Collector**

**SUEX SRL**  
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**PROCESSED PERSONAL DATA**

by "Data" we mean the data related to natural persons and that are processed by SUEX SRL for the drawing-up and the execution of the contractual relationship with its suppliers (legal persons) ("Suppliers"), and the data related to the legal representative who signs the contract in the name and on behalf of the Supplier, as well as those data related to employees/consultants of the Supplier's and that are involved in the activities described in the contract. In this last case, the Data are supplied by the Supplier.



**PURPOSES OF THE PROCESSING**

Purposes related to the establishment and execution of the contractual relationship between the Supplier and SUEX SRL.

Execution of administrative-accounting formalities - such as the management of book-keeping and treasury, as well as invoicing (for example the verification and registration of invoices), in compliance with the requirements of the legislation in force.

Extrajudicial debt collection

If necessary, to ascertain, assert or defend the rights of the Data Collector in court.



**LEGAL BASIS OF THE PROCESSING**

Execution of the contract related to the legal representative's Data.  
Legitimate interest in the Data of the Supplier's employees/consultants involved in the activities referred to in the contract.

Need to comply with a legal obligation to which SUEX SRL is subject.

Legitimate interest.

Legitimate interest.



**DATA RETENTION**

Contractual duration and, after the termination, 10 years.  
In case of litigation, for the entire duration of the litigation, until the terms of the impugnement expire.

Once the above mentioned retention terms have expired, the Data will be destroyed or made anonymous, compatibly with the technical procedures of cancellation and backup.



**DATA PROVISION**

The Data provision is compulsory to close the contract and/or its execution. The refusal of providing such Data does not allow, therefore, to start a contractual relationship and/or meet the consequent obligations.



**RECIPIENTS OF DATA**

The Data may be shared with external parties operating as Data controllers, by way of an example: authorities and supervisory and control bodies and in general subjects, public or private, entitled to request the Data.  
The Data may be processed, on behalf of the Data Controller, by external parties appointed as in charge of the Data processing, who carry out specific activities on behalf of the Data Controller, including, but not limited to, accounting, tax and insurance obligations, shipment of correspondence, management of collections and payments, etc..



**PERSONS IN CHARGE OF THE PROCESSING**

The Data may be processed by employees of the company departments in charge of pursuing the above-specified purposes, and who have been expressly authorized to process the Data and who have received adequate operational instructions.



**RIGHTS OF THE PARTY CONCERNED - COMPLAINT TO THE SUPERVISORY AUTHORITY**

The party concerned may contact SUEX SRL sending an e-mail to amministrazione@suex.it, and he/she may ask SUEX SRL to have access to his/her Data, to erase them, to correct incorrect Data, to complete incomplete Data, to restrict the processing under the conditions pursuant to art. 18 GDPR, and to object to the processing carried out for the legitimate interest of the Data Collector.

Moreover, if the processing is based on the consent or a contract and is carried out by automated devices, the person concerned has the right to receive the Data in a structured format, commonly used and readable by automatic devices, and, if technically feasible, to transmit them to another Data Controller without impediments. The party concerned has the right to place a complaint to the competent supervisory authority in the Member State in which he/she has his/her residence or the workplace or in the Member State where the alleged infringement has occurred.

The party concerned has the right to revoke at any time the consent given for marketing purposes and to object to the processing of Data processed for the same purposes. It being understood that the party concerned has the right to state that he/she prefers to be contacted for this purpose exclusively by traditional means and therefore to express his objection only to the reception of communications by automated means.